Contribution Template

**Compulsory guidelines for the creation of a contribution:**

* the length of the contribution for publication in the proceedings **should not exceed 3 A4 pages**, all margins should be set to 2.5 cm, pages should not be numbered, text should not be divided into 2 columns
* Microsoft Word, font type Times New Roman, line spacing 1
* short and concise title of the contribution in Czech (Slovak) and English, bold font size 14, center alignment, omit a line between the two titles
* if the contribution is in English, give only the English title
* after omitting 1 line (normal font, size 12), give the names of the authors without titles, including first names, bold font size 12, centre justified
* after omitting 1 line (normal font size 8), indicate the authors' workplace, italics size 10, centre justified

***Example:***

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| **Stanovení vybraných ukazatelů u kravského mléka z prodejních automatů**  **Determination of selected parameters of cow´s milk from vending machines**  **1Vaňáč Václav, 1Kopuncová Monika, 2Gelbíčová Tereza, 1,2Karpíšková Renáta**  *1Fakulta veterinární hygieny a ekologie, Veterinární univerzita Brno*  *2Státní zdravotní ústav, Praha, Centrum laboratorních činností, OLHVBP Brno* |

* after omitting 1 line (normal font size 12) give the summary in English, maximum length 15 lines; title Summary in bold italics font size 11, own text under the title, font normal font size 11, align in a block
* after omitting 1 line (normal font size 12) include keywords in English, italic font size 11, separate by semicolon, align in block

***Example:***

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| ***Summary***  *The objective of this study was to evaluate microbiological quality of raw cow’s milk obtained from different vending machines. Milk samples were collected every two weeks and processed within 24 hours…*  ***Keywords:*** *Campylobacter spp.; Listeria monocytogenes; coagulase positive staphylococci* |

* after omitting 1 line (normal font size 12), give the actual text of the contribution in the usual structure (introduction, material and methods, results, discussion, conclusion), normal font size 12, align in a block, do not indent paragraphs, separate with a free line; titles of individual chapters in bold size 12, capital initial letter, do not enter spaces before or after the paragraph

***Example:***

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| Introduction The sale of raw cow's milk via vending machines has been possible in the Czech Republic since last year. Consumer interest in this product is also growing.  Until now, milk sold on the market has been subject to heat treatment (pasteurisation). |

* images, tables, graphs in **black and white**, to be included in the text, maximum width 15 cm, table label to be placed above the table, label images and graphs below the object; if it is necessary to place tables or graphs side by side – do not divide the page into 2 columns, but insert the objects into the table without borders
* table or chart title – normal font size 12, align in a block

***Example:***

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| Table 1: Diagram of organic acid formation. |

* at the end of the text, after omitting 1 line (normal font size 12), include **Acknowledgements**, normal font size 11, align in block

***Example:***

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| Acknowledgements This study was financially supported by the project ... |

* after omitting 1 line, indicate **References**, normal font size 11, align in a block, when citing, respect ISO 690-2, separate each citation with a space of 6 points

***Example:***

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| --- |
| References BERTHIER, F.; EHRLICH, S.D. [Rapid species identification within two groups of closely related lactobacilli using PCR primers that target the 16S/23S rRNA spacer region](http://apps.isiknowledge.com/full_record.do?product=WOS&search_mode=GeneralSearch&qid=6&SID=R1bgacCcCPdFm5ADPkg&page=1&doc=5). *FEMS Microbiology Letters*. 1998, vol.161, no.1,s.97–106.  FIKUS, K. Metody…… |

* after omitting 1 line, give **Contact address** – full name, title, department address, e-mail, normal size 11 font, align in block

***Example:***

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| **Contact address:** Václav Vaňáč, Mgr., Department of Animal Origin Food and Gastronomic Sciences, FVHE UVS Brno, Palackého tř. 1946/1, 612 42 Brno, [H09026@vfu.cz](mailto:H09026@vfu.cz) |

***Contributions not meeting the requirements will not be included in the proceedings.***